Creating an account in the Avera CE Portal can be done either with a computer or on a Smart Phone (instructions Page 2).

COMPUTER

Click the following link: http://avera.cloud-cme.com

1. Click "Sign In" – Create New Account link and complete all fields. When the confirmation pop-up appears, click OK. Go back to the login page and to complete the profile page.
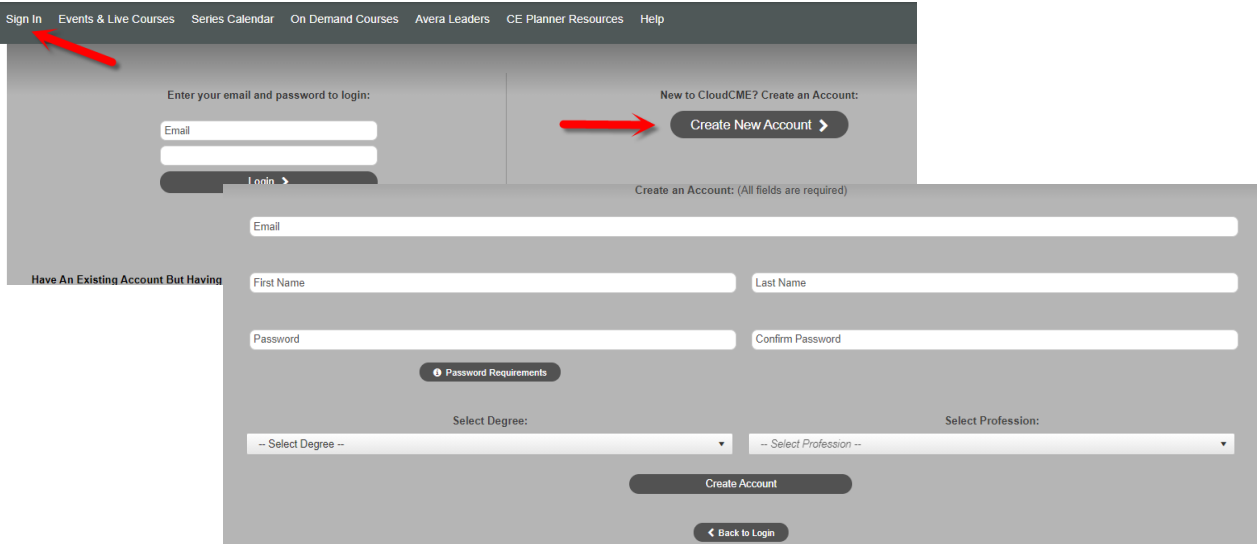
2. Return to home page; click Sign In and log in using the email used when creating this account. Click My CE – Profile and complete all fields highlighted in red. Physicians, pharmacists or pharmacy techs, **must** fill in the Credentials section in order for Avera to transmit the education data to the appropriate accrediting bodies.

Contact averacontinuingeducation@avera.org
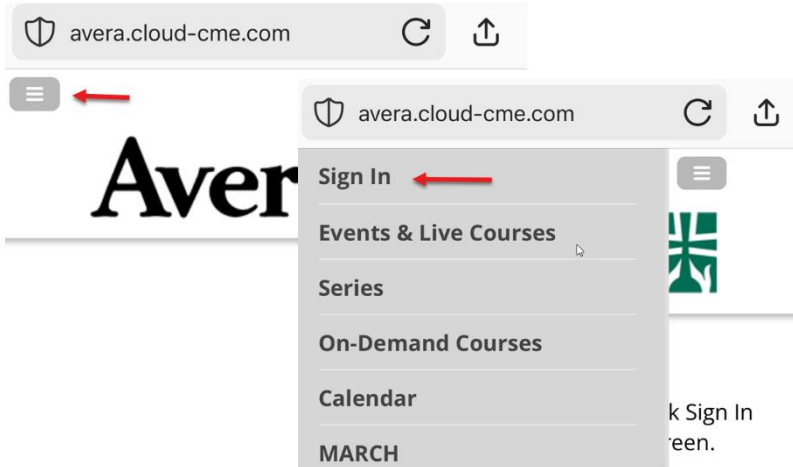
SMART PHONE

To ensure that you receive the appropriate credits and have an accurate transcript.   It is important to follow the instructions below when creating an account in the Avera CE Portal.

1. Open a browser window and type avera.cloud-cme.com or click scan the QR code
2. Click the 3 lines in the top left-hand corner. Click Sign In.


3. Create New Account and complete all fields highlighted in red. When done, click Create Account
    A pop-up message will confirm the account is built. Click OK. You will be redirected to the main page of the Portal.

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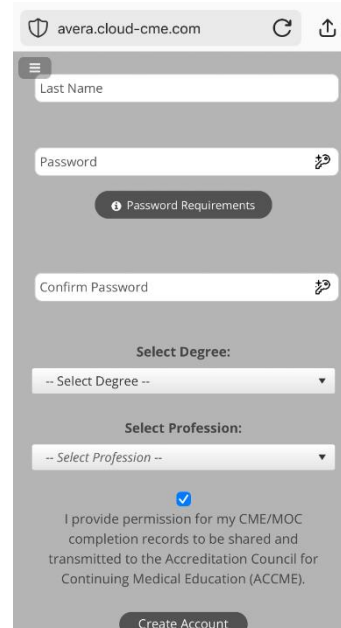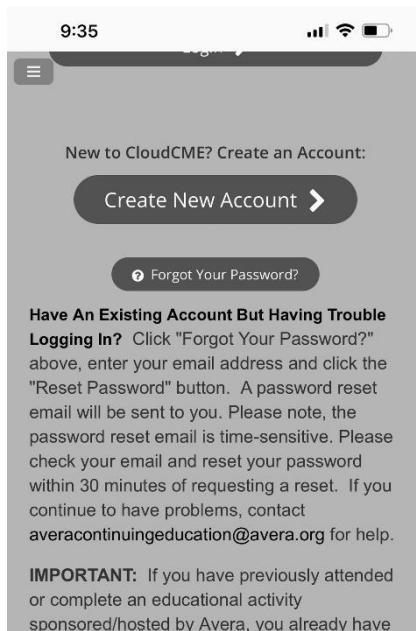
4. Click the 3 lines in the top left-hand corner. And click Sign In with the email used in creating the account. Click My CE → Profile.
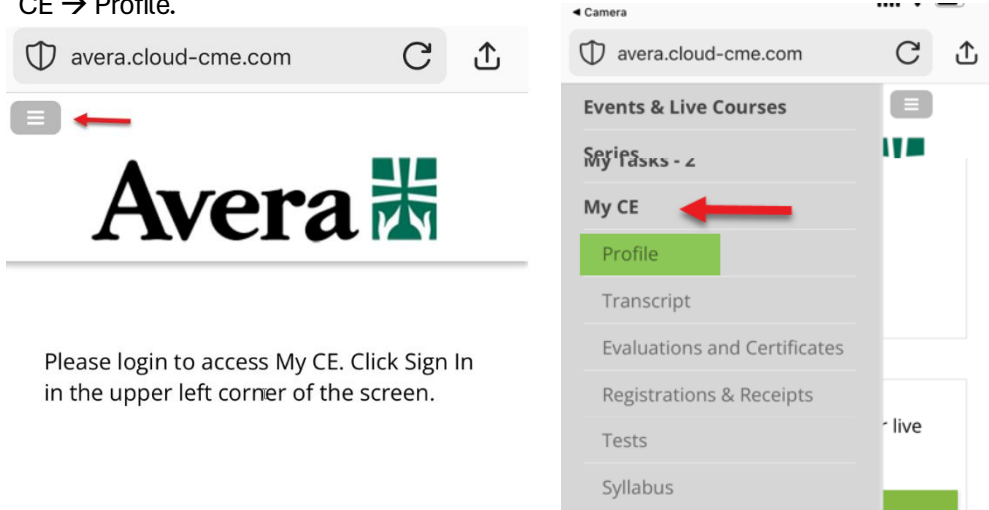
5.   Complete all fields highlighted in red. Physicians, pharmacists and pharmacy techs, **must** fill in the Credentials section in order for Avera to transmit the education data to the appropriate accrediting bodies. When all required fields are completed, **scroll to the top of the page** and click the Submit button.

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