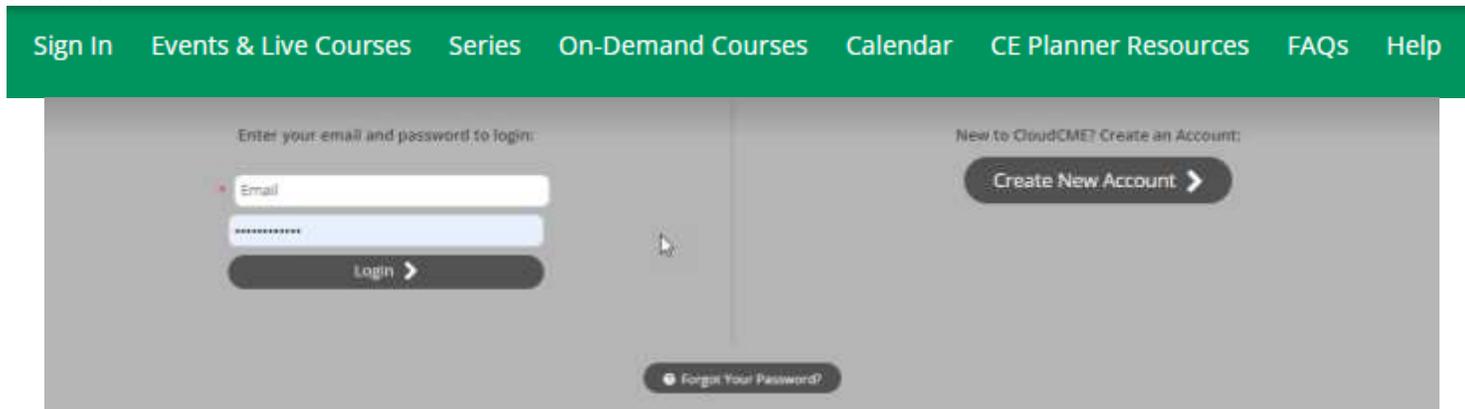


Profile Setup

Users are able to set up a profile within the Avera CE Portal. Users can select their profession, degree, and credentialing information so they receive the appropriate credits upon activity completion.

Accessing your profile from a computer: Begin by accessing the Avera CE Portal site using the following web <https://avera.cloud-cme.com/default.aspx>

Sign into the Avera CE Portal by using the email used to create account in the Avera CE Portal.



Once logged in into the attendee portal, click the **My CE** button on the top right-hand side of the screen.



Select the Profile button on the next screen.

MY CE

Instructions: Click a button to proceed.



Required Fields: Users should complete as much data within their profile as possible.

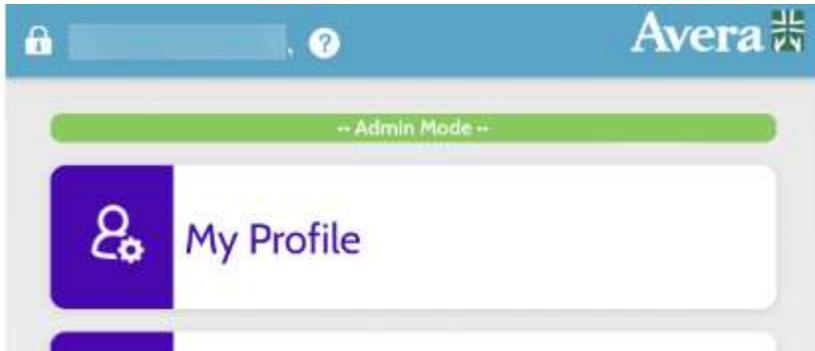
However, there are fields that are required during their setup to ensure users receive the proper credits upon completion of an activity. All required fields are designated in red. Once all information has been entered, click on the submit button at the bottom of the screen. Your Avera CE Portal account has been created.



Profile Setup

Logging into the mobile app: After downloading the CloudCME® mobile app, open the application on your mobile device and use the organization code Avera. When prompted, login with the email address used to create your account in the Avera CE Portal. Use organization code Avera to log into your account.

Select **My Profile** on the menu.



Users will be prompted to complete all fields within their profile. Required fields will be designated and are to ensure users receive the accurate credits upon completion of an activity. Once the profile has been completed, scroll to the top of the screen and select the submit button as seen in the image below.

