

# Avera CE Portal: Profile Update

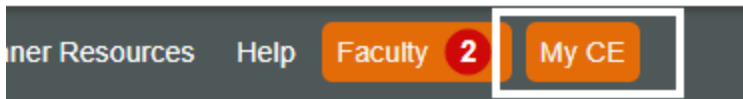
Incomplete profiles, could prevent the user from recording their attendance, having the correct credit (CME, Non-CME, CNE, etc) listed on their transcript as well as having their attendance uploaded to the appropriate accrediting body.

Sign in to the [Avera CE Portal](#).

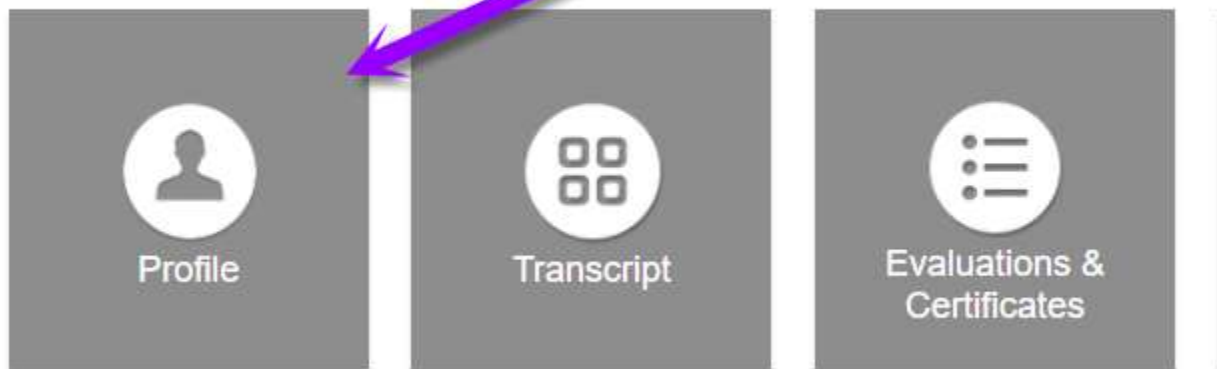


Sign In Events & Live Courses Series Calendar On Demand Courses COVID-19 Resources CE Planner Resources Avera Leadership Help

- Click the My CE button (upper right hand corner). Click on the "Profile" tile or click on Profile in the drop down to update your profile.



Instructions: Click a button to proceed.



- Choose the appropriate **Degree**, this is your academic degree, if you do not have an academic degree choose None and if your degree is not listed, choose Other. If you have certifications, such as FACCS, list those in the Professional Designations/Certifications/Specific Licensure field.

[averacontinuingeducation@avera.org](mailto:averacontinuingeducation@avera.org).

Degree (Academic)

MD

Professional Designations / Certifications/  
Specific Licensure

FACCS

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- Choose the profession that pertains most closely to the credit you wish to receive. You may choose more than one profession if they both receive the same credit (CNE). However, if they would receive different credit types, CME versus CNE, choose the one that you want to receive credit for.

Profession (choose profession that pertains most closely to the credit you wish to receive)

<input type="checkbox"/> Addiction and Prevention Professionals	<input type="checkbox"/> Administration <input type="checkbox"/> CEO <input type="checkbox"/> Counselor / Therapist <input type="checkbox"/> Dentist <input type="checkbox"/> EMS <input type="checkbox"/> Medical Assistants <input type="checkbox"/> Nurse -LPN/LVN <input type="checkbox"/> Osteopathic <input type="checkbox"/> Pharmacy Technician <input checked="" type="checkbox"/> Physician	<input type="checkbox"/> Athletic Trainer <input type="checkbox"/> Chaplain <input type="checkbox"/> Dental Assistant <input type="checkbox"/> Dietary Manager (CBDM) <input type="checkbox"/> Executive Leader <input type="checkbox"/> Nurse - Nurse Practitioner <input type="checkbox"/> Nursing Facility Administrator <input type="checkbox"/> Other <input type="checkbox"/> PhD <input type="checkbox"/> Physician Assistant <input type="checkbox"/> Registered Dietitian <input type="checkbox"/> Student
<input type="checkbox"/> Chiropractor	<input type="checkbox"/> Radiologic Technologists	
<input type="checkbox"/> Dental Hygienist	<input type="checkbox"/> Social Worker	
<input type="checkbox"/> Director	<input type="checkbox"/> Vice President	
<input type="checkbox"/> Manager		
<input type="checkbox"/> Nurse - RN		
<input type="checkbox"/> Optometrist		
<input type="checkbox"/> Pharmacist		
<input type="checkbox"/> Physical Therapist		
<input type="checkbox"/> Psychologist		
<input type="checkbox"/> Respiratory Therapist		
<input type="checkbox"/> Technician		

- Pharmacists / Pharmacy Techs / Physicians – Avera Continuing Education transmits CEUs completion data with CPE Monitor, licensing board(s) and participating certifying boards. The Birth Month, Birth Day, Credentials (NPI or ePID#) must be entered.

Birth Month: 11  
Birth Day: 7

### Credentials

*It is the responsibility of the pharmacist, pharmacy technician or physician to provide the correct information to receive credit if available.*

*To add additional credentials, if available, click the plus (+) sign. To remove a credential click the minus (-) sign for that row.*

Credentials (Select One)	ID
<input type="button" value="+"/>	
Please NPI	
NABP ePID#	
Address	Address 2

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- Look through your profile and complete any fields highlighted in red.

Please Enter Your Work Address

Address 1 \*

Address 2

City

State

Zip/City Code

- If you do not want to receive promotional emails regarding Avera's upcoming educational opportunities.

Email Opt-Out

I do NOT wish to receive any promotional emails regarding Avera's upcoming educational opportunities.

- **PHYSICIANS:** If you are a physician and do not want to have your CME completion data sent to the licensing boards and participating certifying boards, opt out of this service by checking the box.

As an ACCME Accredited Provider, we share and transmit your CME/MOC completion data with the Accreditation Council for Continuing Medical Education (ACCME), licensing board(s), and participating certifying boards. If you wish to opt out of this service, please uncheck the box below: ⓘ

I provide permission for my CME/MOC completion data to be shared and transmitted to the Accreditation Council for Continuing Medical Education (ACCME), licensing board(s), and participating certifying boards.