Evaluation of Conflicts of Interest Flow Chart

Identify **all individuals** in a position to control or influence content of the educational activity

**NOT** able to control or influence content

**Able** to control or influence content

COI documentation is **NOT** required^

COI documentation **IS** required^

Evaluate any relationships declared with ineligible companies in past 24 months

Relationship with ineligible companies present; Content of the educational activity **is relevant** to the products or services of the ineligible company\*

Relationship with ineligible companies present (current or ended); Content of the educational activity is **not relevant** to the products or services of the ineligible company

No relationship with ineligible companies present

No mitigation required

See reverse side

Disclosure: Nothing to disclose

**Option A** on form

No mitigation required

\*Nurse planners are prohibited from having any financial relationships with an ineligible company if the content of the education is related to the products or services of the ineligible company. Remove as nurse planner.

Disclosure: Nothing to disclose

**Option A** on form

^Conflict of Interest (COI) Documentation begins with a completed and reviewed disclosure

Is/was the individual an employee or owner of the ineligible company?

YES

Has the relationship ended?

NO

Has the relationship ended?

*Individual’s relationship already divested. Additional Mitigation is* ***NOT*** *required.*

NO

YES

YES

NO

Employees or owners of an ineligible company may not participate in an educational activity if the content is related to the products or services of the ineligible company UNLESS one of the following exceptions are true:

* Content is related to basic science research (such as pre-clinical research and drug discovery or the methodologies of research) and they do not make care recommendations.
* They are participating as technicians to teach safe and proper use of medical devices and do not recommend whether or when a device is used.

Disclosure in table: Name of Company, nature of relationship

**Option C** on form, check “divest the financial relationship” and check “relationship ended previously” under date field.

Mitigation **IS** required

Complete Mitigation Measures Form & Implement

Exemption present

Disclosure to learners: Conflict of interest as (list) with (List) ineligible company

**Option C** on form

NO exemption present

Complete Mitigation Measures Form

Remove individual from all aspects of the education. Not eligible continuing education credit if they continue to participate.

Disclosure to learners: Name of Company, nature of relationship

**Option B** on form